



## Age Requirements for Youth Volunteers on Bring Your Child to Serve Day 2020

Second Harvest Heartland (SHH) welcomes and encourages youth volunteers. Because the majority of our volunteer jobs are completed in a working warehouse, the safety of youth volunteers is paramount. With safety in mind, you must adhere to the following age requirements for youth volunteers on Bring Your Child to Serve Day 2020. If you have questions regarding these guidelines or ratios, please contact Volunteer Engagement at [volunteer@2harvest.org](mailto:volunteer@2harvest.org) or 651-282-0901.

	Brooklyn Park Location
5 years and under	not eligible
6-7 years*	1 youth to 1 parent/guardian
8-9 years*	2 youth to 1 parent/guardian
10-11 years	6 youth to 1 adult
12-14 years	6 youth to 1 adult
15-17 years**	10 youth to 1 adult

### Other considerations:

- All youth will be provided an SHH parental waiver to bring with them to the volunteer date.
- This waiver can only be signed by the parent or guardian and **not** a chaperone.
- A volunteer age 18 or older can be considered a chaperone.
- Youth ages 6 to 9 must volunteer with a parent/guardian.
- Youth between the ages of 15 and 17 can volunteer as an individual (alone) provided they:
  - 1) Get approval from SHH prior to volunteering (call us at 651.282.0901)
  - 2) Provide a signed parental waiver
- Second Harvest Heartland staff reserves the right to turn away youth volunteers for disorderly conduct, safety violations, or disregard for the experience of fellow volunteers and the mission of Second Harvest Heartland.

## Chaperone Expectations

- Listen, follow, and reinforce Second Harvest Heartland staff instructions.
- Assist and ensure students are staying on task and performing their job correctly.
- Engage students in the task they are doing by asking questions and creating discussion (see opposite side for discussion questions).

## Second Harvest Policy

Second Harvest Heartland (SHH) staff is there to facilitate the volunteer activity and provide instructions for food and occupational safety. It is not SHH staff's role to monitor the youth throughout their volunteer shift. It is also Second Harvest Heartland policy that our staff members will not be alone with a volunteer. A chaperone must accompany youth in their care when exiting the volunteer area. As a chaperone, you are the primary supervisor of your students and are responsible for addressing behavior (as needed and directed by the group leader).

*SHH is a working warehouse and our volunteer's safety is our number one priority.*

## Typical Schedule

**Arrival-** All volunteers need to sign in (this is done through a computer kiosk, paper sign in sheets, or a current roster of all in attendance).

**Orientation-** Our staff will lead an orientation explaining who we are and what we do, show a short video, and go over the warehouse rules.

**Packing-** Volunteers head into the warehouse to wash hands and get on the appropriate gear for the project. Our staff will demonstrate how to pack the food and then the volunteers will start packing. At the end of the shift, volunteers will assist in clean up.

**Closing-** Our staff will thank the volunteers, show a short video, and announce how many meals and pounds were packed.