

VOLUNTEER JOB DESCRIPTION

POSITION: MealConnect Food Delivery Volunteer
SUPERVISED BY: Second Harvest Heartland's Food Rescue Emerging Streams Developer

POSITION SUMMARY: Second Harvest Heartland has utilized MealConnect for the last year to successfully match donations from caterers, restaurants, bakeries, corporate cafeterias and special event centers to our network of agency partners--over 300 nonprofit and faith-based organizations who provide direct food support to people in their communities through a variety of programs including food shelves, free community meals, shelters, and more. Although demand for this food stream is high, a recurrent barrier for smaller meal program partners is a lack of staff, time, and transportation resources to collect the donations. We are launching a pilot using a Food Bank Volunteer Corps delivery model in the Twin Cities metro area, and we need your help.

You can help reduce waste & feed our hungry neighbors! Volunteers are needed to help transport food from donors to local agency partners. Volunteers will be trained in safe food transport practices and will be alerted to donation collection/delivery opportunities via a smartphone app. Volunteers will have the option to accept or decline each opportunity based on their availability.

DUTIES:

- Complete a program orientation and safe food transport training
- Download and monitor the MealConnect app to be aware of collection opportunities
- Collect food donations at designated donor locations and deliver to designated agency partner using the required volunteer collection materials provided
- Check and log food temperatures at both collection and delivery points
- Communicate with Second Harvest staff to provide feedback on individual donations and overall program

MINIMUM REQUIREMENTS:

- Access to own vehicle and current driver's license
- Ability to download MealConnect app on own smartphone
- Willingness to assist people of diverse economic, social and ethnic backgrounds and uphold a non-judgmental, positive regard
- Ability to provide proof of motor vehicle insurance
- Willingness to complete a criminal background check and motor vehicle record check
- Ability to meet Second Harvest Heartland's guidelines for acceptable driving record and criminal background
- Willingness to complete mandatory training which includes program orientation, Civil Rights training and safe food transport training
- Ability to make a commitment to participate in the Volunteer Corps pilot through the end of May 2019

BEHAVIORAL EXPECTATIONS:

- Friendly, helpful "customer service" demeanor

- Highly respectful of client/donor confidentiality
- Dependable and punctual
- Committed to following food safety guidelines

PHYSICAL DEMANDS:

- Able to lift and carry 30-50 pounds
- Able to operate a motor vehicle

TIME REQUIREMENTS AND SCHEDULE:

- **Total time requirement:** Commit to position through May 2019
- **Days of the week:** Flexible, however some weekday availability is required. Volunteers will receive notifications through the app when a donation needs collecting, and volunteer can opt in.
- **Time of Day:** Flexible, however some daytime availability
- **Work site:** Various locations throughout the Twin Cities metro area

ORGANIZATION CONTACTS:

- Second Harvest Heartland Food Rescue Emerging Streams Developer

HOW TO APPLY:

- Fill out interest form by clicking [here](#), or contact Paige Stein at pstein@2harvest.org or 651-209-7953